

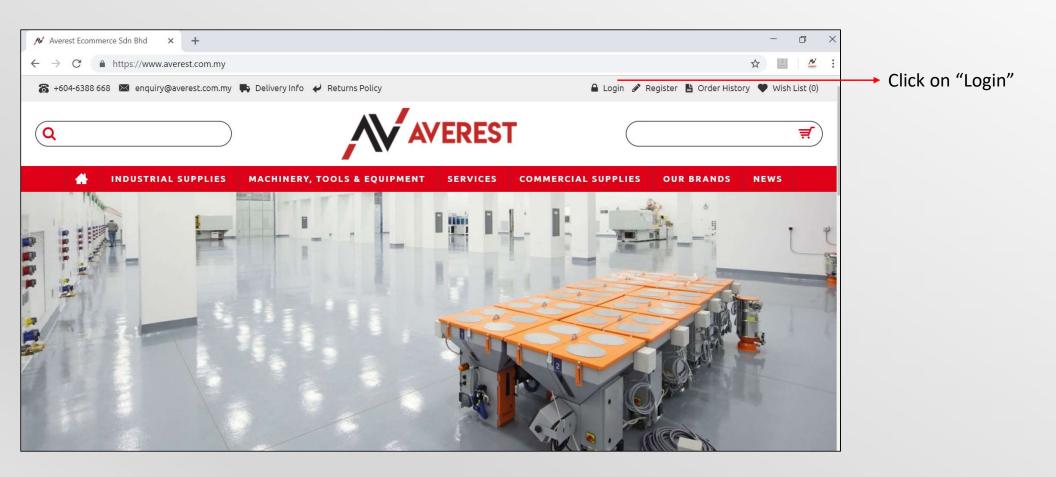
Product Upload Tutorial

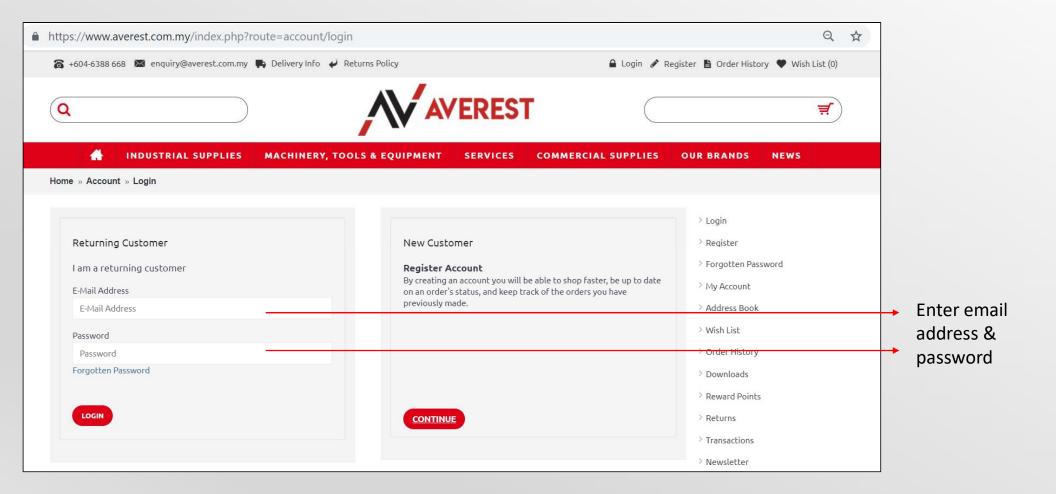
Add to Cart Product

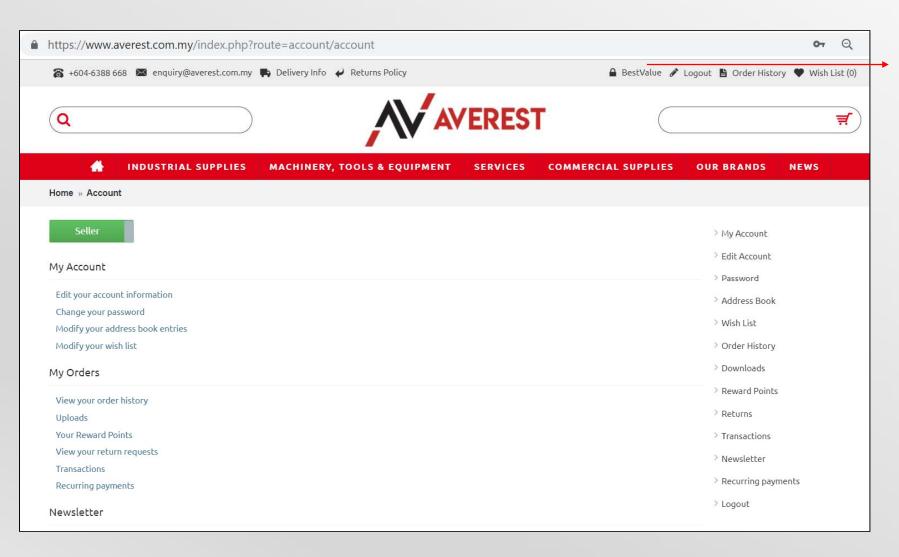
Example of Add To Cart Product





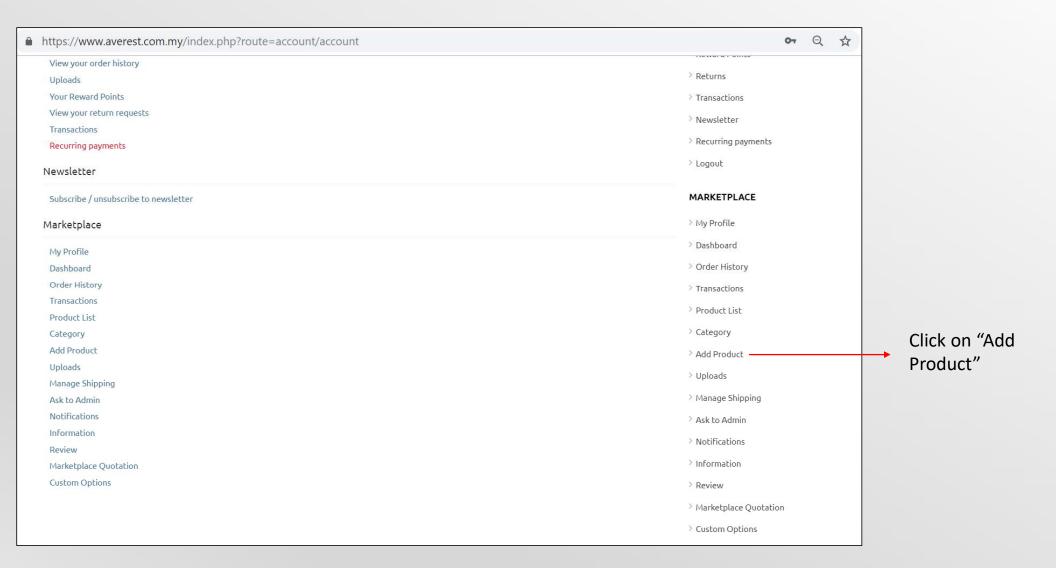


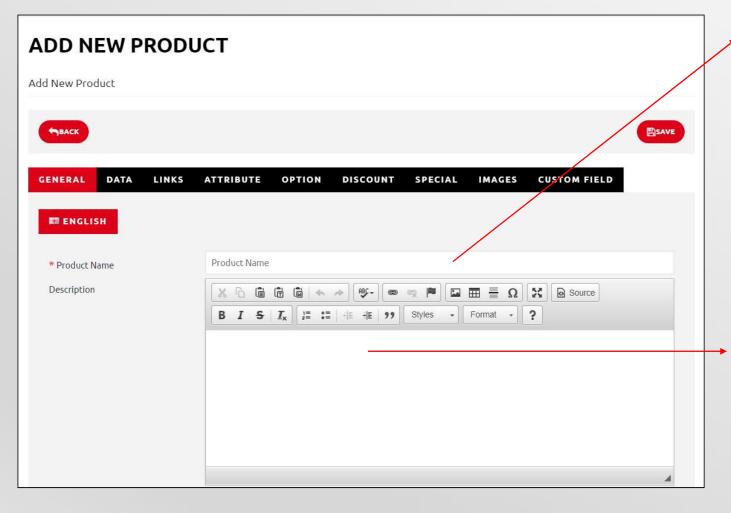




Click on your username here

This page will display all your admin features





Enter Product Name

Product Name should contain Brand, Product Type, Purpose of the Product and Model Number.

Example

- i) Brand: 3M (optional)
- ii) Product Type: Safety Goggle
- iii) Purpose: Eye Protection
- iv) Model Number/Version/Specs:

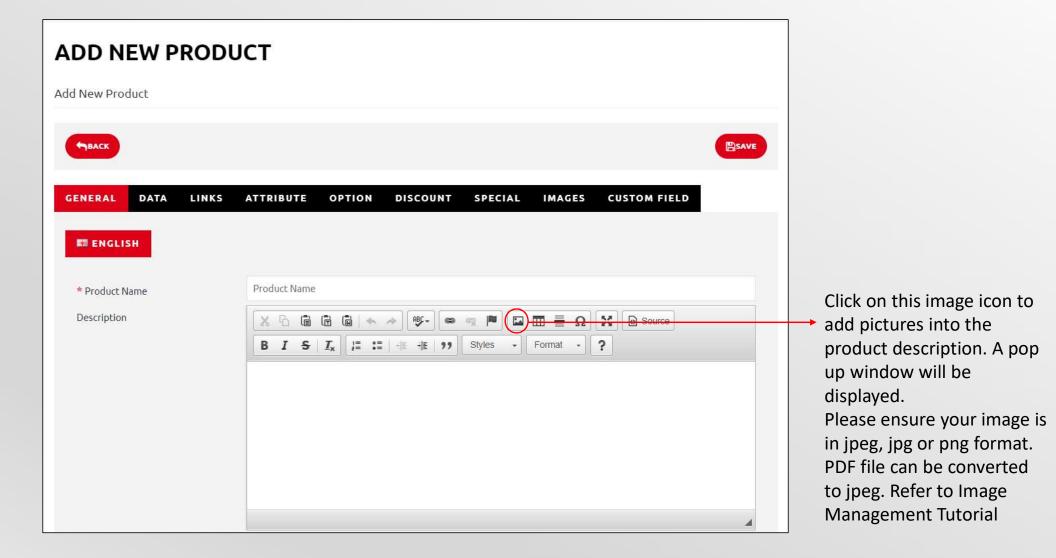
1623AF

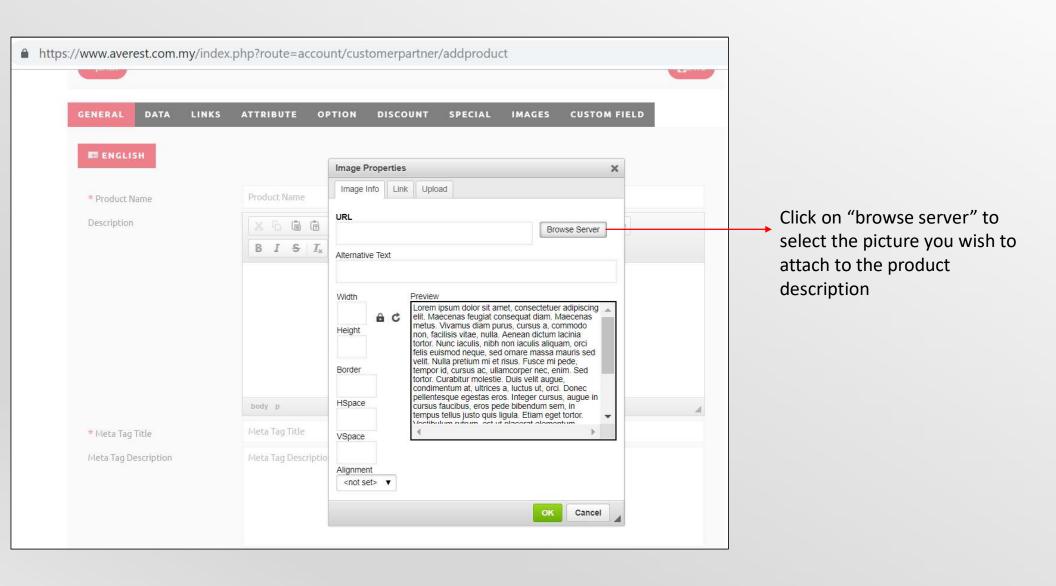
Product Name: 3M Safety Goggle Eye

Protection 1623AF

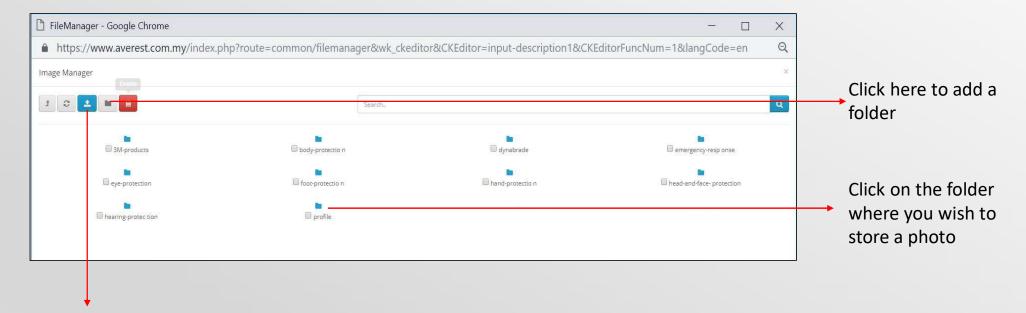
For Product Description, enter / attach the following:

- i) Company Logo / Product Brand logo
- ii) Description of the product / Product Features
- iii) Technical Specification
- iv) Product brochure (refer to Image Management Tutorial to learn how to convert pdf to jpeg)
- v) Product Video (refer to Add Video Tutorial)



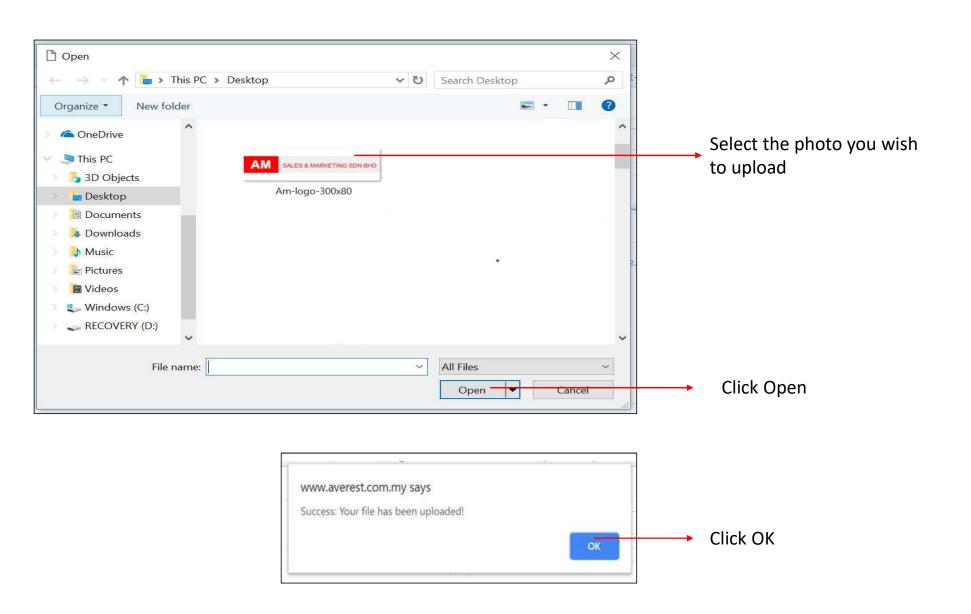


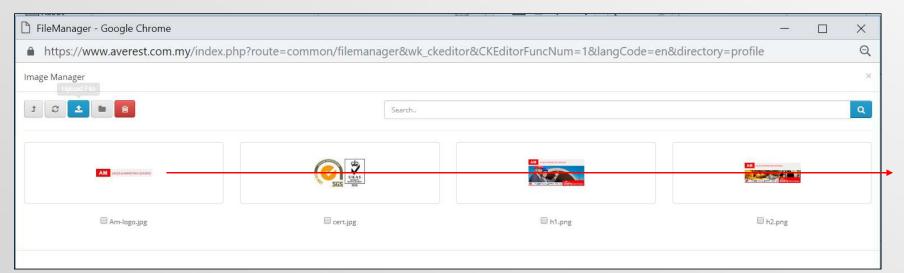
Sellers are encouraged to organise product photos by folders to ease future tracking and reference



Click here to upload a photo into the server.

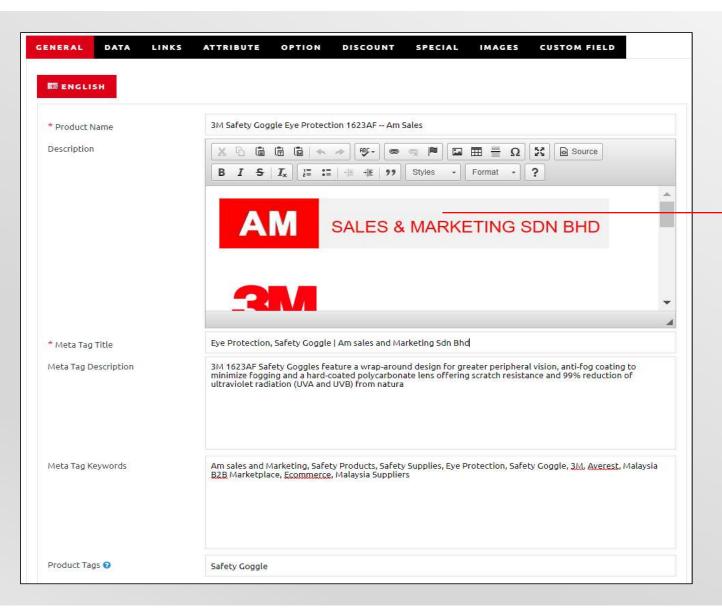
Please do not use any special characters (such as *&#@) in the file name of the photo and folder





Once upload is completed, the image will be displayed in the folder.

Click on the image you wish to attach to the Product Description



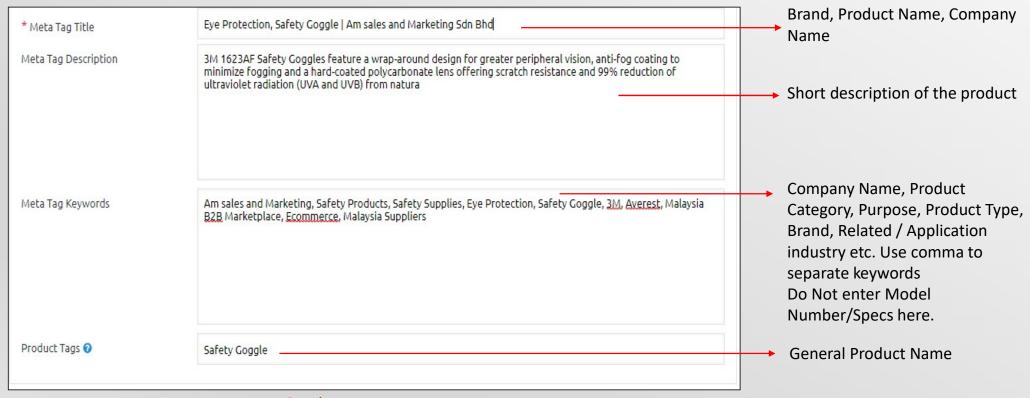
Once done, the image which you attach should be displayed here.

For Product Description, enter / attach the following:

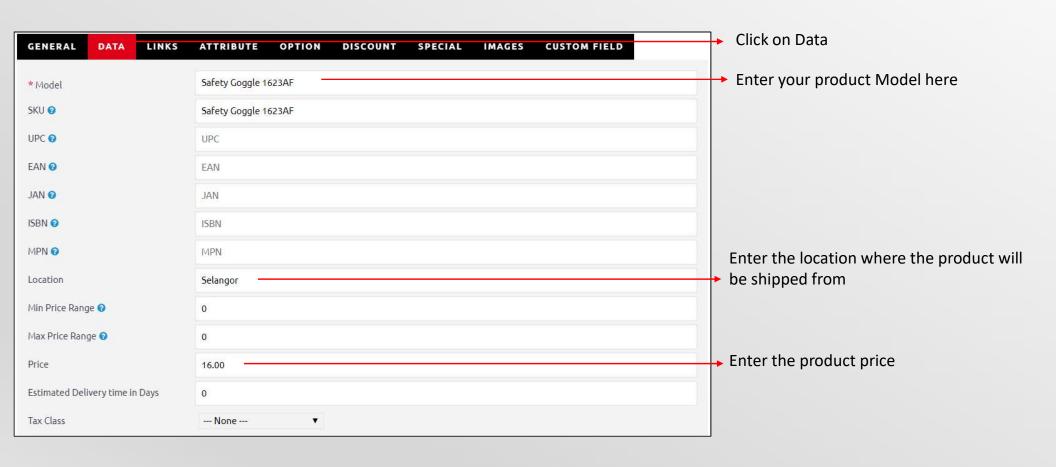
- i) Company Logo / Product Brand logo
- ii) Description of the product / Product Features
- iii) Technical Specification
- iv) Product brochure (refer to Image Management Tutorial to learn how to convert pdf to jpeg)
- v) Product Video (refer to Add Video Tutorial)

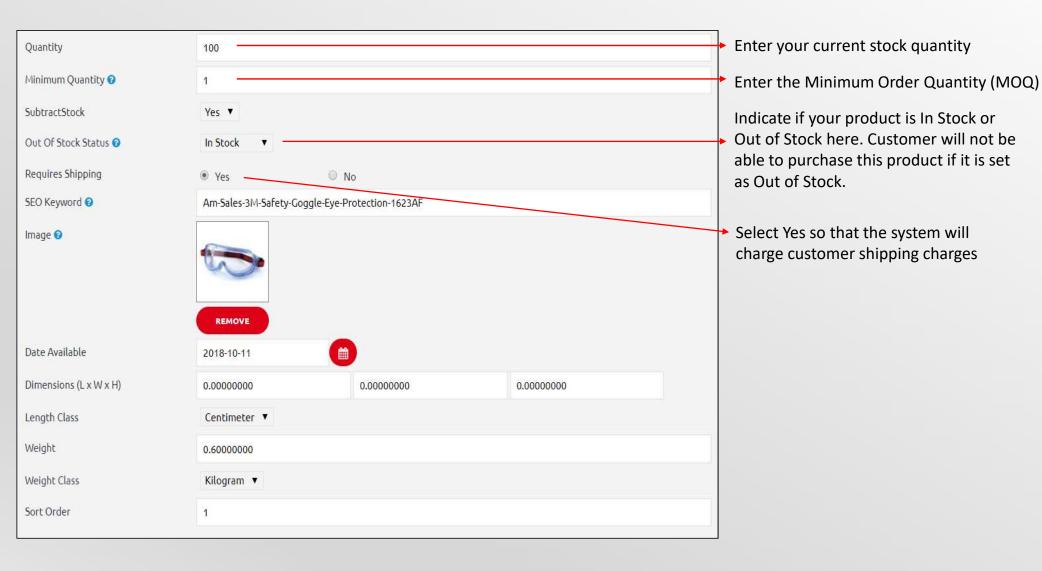
This section is very important as it can help make your products more searchable via google. As such, for the "Meta Tag Keywords", you should enter the keywords that buyers will normally key in when they google search for your product.

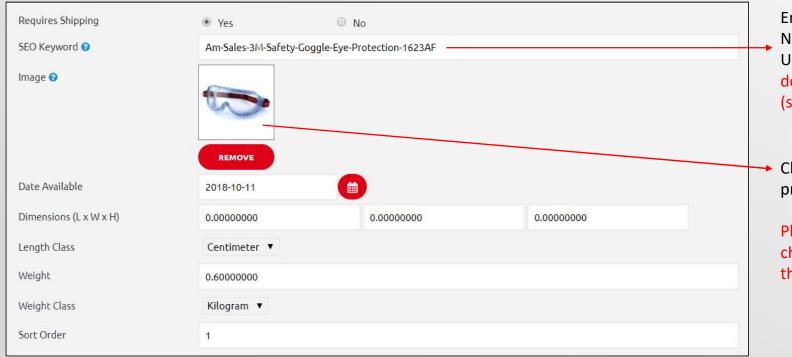
For example, if you are selling "Safety Goggle". Key in the following:



Do not use special characters such as *&^\$ in these sections. Otherwise, an error message will appear when you save the upload.



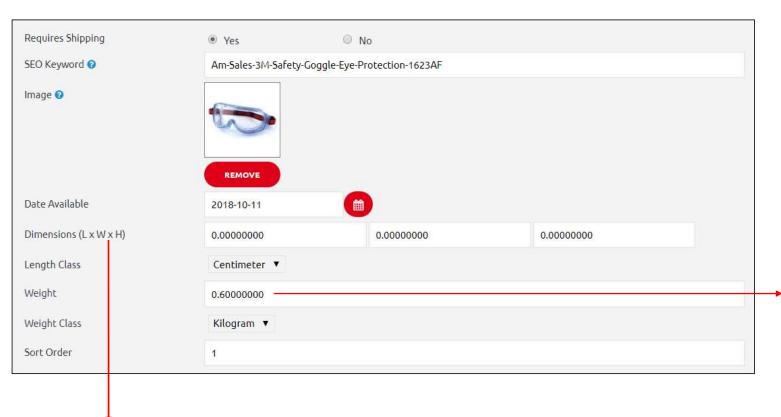




Enter your Company Name, Brand Name & Product Name here. Use – to replace the spacing. Please do not use any special characters (such as *&#@)

Click here to upload your product photo

Please do not use any special characters (such as *&#@) in the file name of the photo

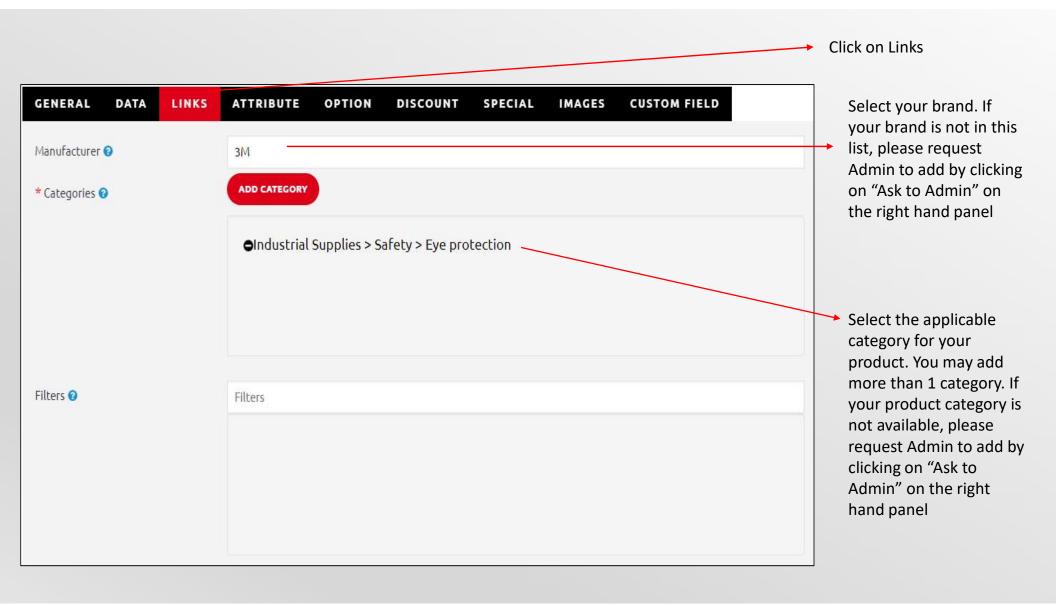


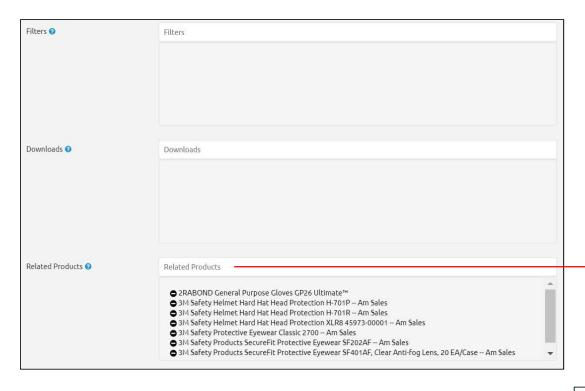
Enter the weight of your product per unit so that the system can calculate the delivery fee to charge the Buyer in addition to the product price.

Please make sure you have filled up this section to ensure that a delivery fee is charged to Buyer.

This is only needed if the product size is Bulky (Big).

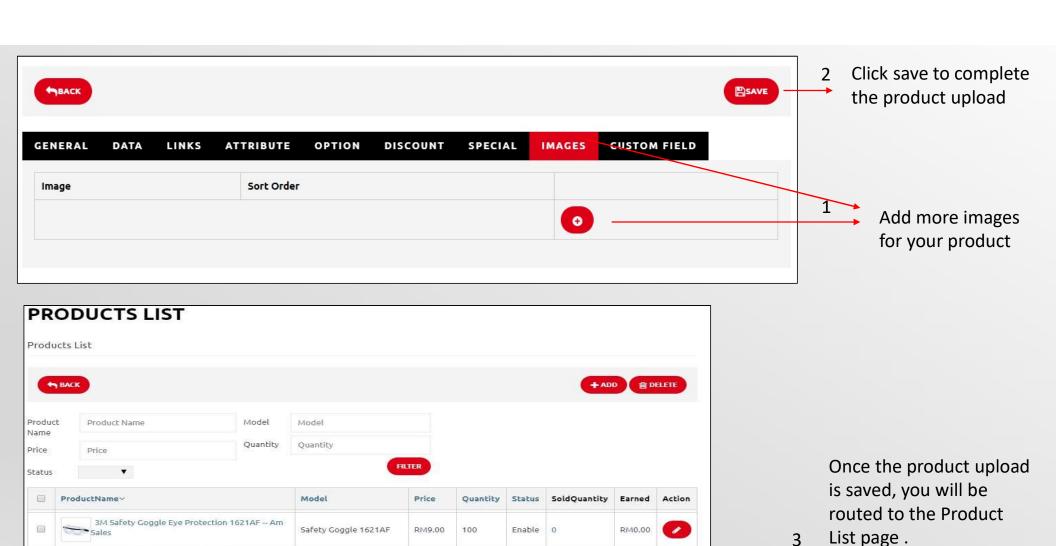
Weight & dimension is used to calculate the shipping fee to be charged to the customer. If you enter the product dimension here, the system can compare the shipping charge between weight and dimension. The system will charge customer the higher price of the shipping charge.





You may tag other products which are related to this product. These related products will appear at the bottom of this product as shown below.





Click on this pencil icon

if you need to make any

changes to the product

3M Safety Goggle Eye Protection 1623AF -- Am

3M RP45 VHB Tape Grav 19MM X 5MM - Am

Safety Goggle 1623AF

VHB Tape Gray 19MM

RM16.00

RM24.00

100

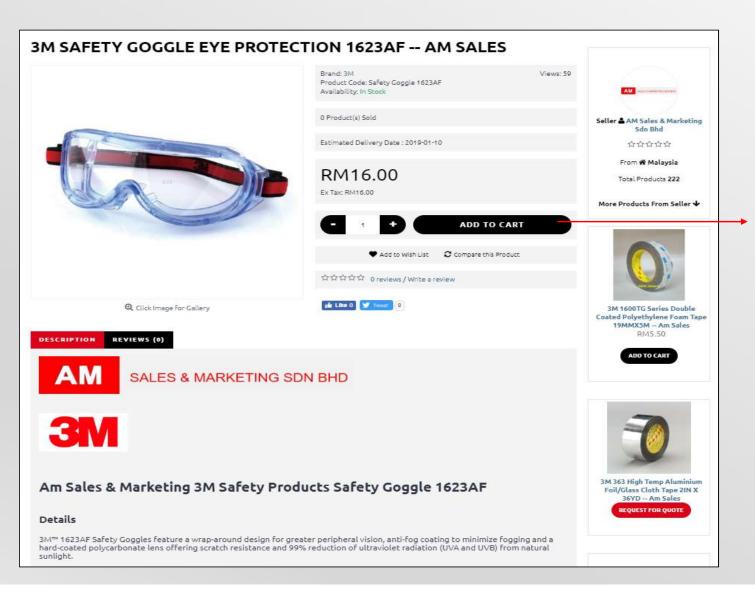
100

Enable

Enable

RM0.00

RM0.00



Your product will be displayed as a "Add To Cart" Item. Buyer can directly Order and Purchase this product.